**Fu Jen Catholic University and**

**Western Sydney University or University of Economics Ho Chi Minh City**

**Academic Collaboration Research Project**

**Report Writing Format**

1. **Content Format:** The report should sequentially include a cover page, followed by abstracts in both Chinese and English.
2. **Report Content:**

The report should include the following sections: *Introduction, Research Objectives, Literature Review, Research Methods, Project Collaboration and Human Resources Allocation, Results and Discussion (including Conclusions, Concrete Performance, and Recommendations), Relevance of the Project to the United Nations SDGs, Contributions, and Expected Impacts or Anticipated Benefits (e.g., policy formulation, governance strategies, technology transfer, or derivative regional cooperation)*.

If the project has already resulted in published papers, they can be photocopied on A4 paper and included as part of the report or as an appendix, clearly indicating the name of the journal, volume, issue, and publication date. Additionally, any related works, patents, technical reports, or student theses should be cited in the references section for further investigation.

1. **Typing and Formatting Guidelines:**
2. **Paper:** Use A4 paper, measuring 29.7 cm in length and 21 cm in width.
3. **Format:** For Chinese text, type with no additional spacing between lines; for English text, use single spacing. Leave one line space between the main text and section headings. The document should be typed horizontally. Titles and author information should be centered in a single column, while the rest of the text should be divided into two columns with justified alignment. Each page should have 2.5 cm margins on all sides, with each column being 7.75 cm wide and a 0.5 cm gap between columns.
4. **Font:** The main text of the report can be written in either Chinese or English. For font usage, refer to the chosen fonts in this example. Use Times New Roman for English text and 標楷體 for Chinese text, with a font size of 12 points.
5. **Page Numbering:** Use Arabic numerals (1, 2, 3, ...) to sequentially number the pages from the content through the appendices, placing the page numbers at the bottom center of each page.
6. **Figures and Tables:** These can be included within the main text or after the references section. If included in the main text, figures and tables should be placed at the top or bottom of columns, as close as possible to their first mention in the text. Larger figures and tables can span both columns. Each figure and table should be accompanied by an explanatory caption. Figure captions should be placed below the figure, while table captions should be placed above the table.

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**Academic Collaboration Research Project**

**Final report**

**(Project Title:)**

**Chinese：**

**English：**

**Project Number:** FJCU – WSU or UEH - **113**-

**Execution Period:** August 1 , **202\*** to July 31 , **202\***​

**Fu Jen Catholic University Project Leader:**

**Western Sydney University Project Leader:**

**University of Economics Ho Chi Minh City Project Leader:**

**Co-Principal Investigators:**

**Project Participants:**

**I. Research Summary and Sustainable Development Alignment**

(1) Mapping to Sustainability and Strategic Focus Areas

*(To be completed by the FJCU PI only - 永續與特色領域發展對應-本表僅由輔大主持人填寫)*

1. SDGs請填相應數字如（3、17等）；非SDGs之一般關鍵詞請填入其他欄位

| **SDGs** | **SDGs關鍵詞 SDG Keywords** | | **其他關鍵詞**  **Other Keywords** |
| --- | --- | --- | --- |
| **中文** | **英文(EN)** |
| **3** |  |  |  |
| **4** |  |  |
| **17** |  |  |

1. 校發展四大領域勾選（複選至多兩項，依分主次領域勾選）：A. 大健康Healthcare；B. AI與科技數據AI and Big Data；C. 永續發展Sustainability；D. 人文與社會參與Humanities and Social Responsibility

| **項目** | **校發展領域** | **對應說明(簡要列點或50字以內摘要)** |
| --- | --- | --- |
| **主領域**  必填 | 大健康Healthcare |  |
| **次領域**  選填 | 永續發展Sustainability |  |

(2) Research Abstract

*Provide a concise summary of the research objectives, methodology, and major findings.*

**II. Overall Project Overview**

1. Project Structure and Execution Mechanism

*Including organizational charts, inter-university division of labor, and integration of human and resource information.*

(1) Overall Structure and Task Allocation

*Provide a diagram of the project’s execution structure, outlining task distribution.*

(2) Execution Mechanism and Human Resource Allocation

*Explain the planning and deployment of human resources and related supporting mechanisms.*

(3) Effectiveness and Challenges in Inter-University Collaboration

*Briefly describe how both parties have undertaken international division of labor, developed interdisciplinary collaborations, and integrated resources and information to enhance project efficiency.*

**III. Research Implementation and Process**

(1) Research Motivation and Problem Statement

*Describe the driving force behind the study and the core research questions or problems identified.*

(2) Research Methodology and Design

*Explain the research framework, analytical approaches, and design strategies adopted.*

(3) Implementation Process and Practical Execution

*Detail the step-by-step procedures, milestones, and any adjustments made during the implementation phase.*

**IV. Summary of Outcomes and Collaborative Networks**

(1) Research Outcomes, Key Findings, and Conclusions

*Summarize major results, breakthrough discoveries, and overall research contributions.*

(2) Inter-Project Collaboration and Institutional Partnerships (Summary and Tabulated List)

*Provide a structured overview of inter-institutional collaborations and co-produced outputs.*

*Example Table列表範例*

|  |  |  |
| --- | --- | --- |
| ***Institution*機構** | ***Corresponding Objective***  **對應目標** | ***Collaborative Output***  **協作產出項目** |
| FJCU | Objective XXX |  |
| WSU | Objective 1-Model Development  Objective 3 | Statistical modeling support for overall project analysis  提供統計模型支援整體計畫分析 |
| UEH | Objective 2-XXXX | Joint field survey execution  共同辦理實地調查 |
| 雙邊*Bilateral* | Objective 4-XXXX |  |

**V. Practical Applications and Long-Term Impact**

**(Policy Recommendations, Academia-Industry Collaboration, International Outreach)**

*Clearly articulate the project’s tangible contributions, feedback from stakeholders, and projected long-term impact.*

(1) Linkage and Impact in Relation to SDGs

*Specify which SDG targets the research aligns with and its demonstrated influence.*

(2) Policy and Industry Recommendations

*Outline actionable insights or suggestions for national/local governance, industrial policy, or technology transfer in academia-industry cooperation.*

(3) Potential for Further Research Networks or Collaboration Opportunities

*Describe possible future joint ventures, extended research partnerships, or emerging global cooperation avenues.*

(4) Representative Research Outputs

(Summary for Public Dissemination of Research Performance)

*Provide a brief description of key expected outcomes, such as real-world applications, journal publications, conference papers, books, technical reports, patents, or technology transfers.*

(5) Contribution to the Development of University Strategic Focus Areas

*Explain how this research advances one or more of the FJCU's four featured domains (e.g., Healthcare, AI, Sustainability, Humanities & Social Engagement).*

**Appendix: Consolidated Research Output Statistics and Supporting Documents**

(1) References

*Please list all sources in order, including author(s), journal name, volume/issue, publisher, and date of publication.*

(2) Summary Table of Quantitative Research Outputs

*Provide statistical summaries of research outcomes categorized by type (e.g., journal articles, conference presentations, technical reports, etc.), based on the attached tables or templates.*

(3) List of Supporting Documents

*You may include relevant supporting materials such as meeting minutes, event posters, program brochures, or other evidence related to project activities and outcomes.*

**Appendix: Quantitative Summary of Research Outputs**

附錄、研究成果量化統計表-(To be completed by the FJCU PI only -本表僅由輔大主持人填寫)

|  |  |  |  |
| --- | --- | --- | --- |
| Project Number  計畫編號 | |  | |
| PI主持人（FJCU）： | | | PI主持人（WSU / UEH）： |
| Project Title  計畫名稱 | ZH-TW中： | | |
| EN英： | | |

| **Category**  成果項目 | | | **Quantity**  量化 | Unit  單位 | **Notes / Supporting**  Details (e.g., titles, dates, journal names, certificate numbers) |
| --- | --- | --- | --- | --- | --- |
| 國內  Domestic | 學術性論文  Academic Publications | 期刊論文 Journal Articles |  | 篇  Articles | 請附期刊資訊  Provide journal information |
| TSCI / THCI論文  TSCI / THCI Indexed Journals |  |  |
| 研討會論文 Conference Papers |  |  |
| 專書 Books |  | 本  Volumes | ISBN required  請附專書資訊ISBN |
| 專書論文 Book Chapters |  | 章  Chapters | 請附專書論文資訊  Provide bibliographic details of the book chapter |
| 技術報告 Technical Reports |  | 篇  Articles |  |
| 其他 Other Outputs |  | 篇  Articles |  |
| 國外International | 學術性論文  Academic Publications | 期刊論文 Journal Articles |  | 篇  Articles | 請附期刊資訊  Provide journal information |
| SCI / SSCI / AHCI論文  SCI / SSCI / AHCI Indexed Journals |  |  |
| 研討會論文 Conference Paper |  |  |
| 專書 Books |  | 本  Volumes | ISBN required  請附專書資訊ISBN |
| 專書論文 Book Chapters |  | 章  Chapters | 請附專書論文資訊  Provide bibliographic details of the book chapter |
| 技術報告 Technical Reports |  | 篇  Articles |  |
| 其他 Other Outputs |  | 篇  Articles |  |
| 參與計畫人力  Project Personnel Participation | 本國籍  Domestic | 大專生 Undergraduate Students |  | 人次  person-times | 請填寫實際約用專任、兼任人員  Enter the total number of full-time and part-time staff involved in the project. |
| 碩士生 Master’s Students |  |
| 博士生 Doctoral Students |  |
| 專任人員（博士級）  Full-time Research Personnel  (PhD Level) |  |
| 專任人員（非博士級）  Full-time Research Personnel (Non-PhD Level) |  |
| 非本國籍  International | 大專生 Undergraduate Students |  |
| 碩士生 Master’s Students |  |
| 博士生 Doctoral Students |  |
| 專任人員（博士級）  Full-time Research Personnel  (PhD Level) |  |
| 專任人員（非博士級）  Full-time Research Personnel (Non-PhD Level) |  |
| 專利  Patents | 國內  Domestic | 已獲得 Granted |  | 件  cases | 請附證號  License Number or License ID |
| 提出申請（尚未獲得）  Application Submitted (Pending) |  |  |
| 國外  International | 已獲得 Granted |  | 請附證號  License Number or License ID |
| 提出申請（尚未獲得）  Application Submitted (Pending) |  |  |
| 技術移轉  Technology Transfer | | 已授權 Technology Transfer Licensing (Granted) |  | 項  cases | 請附證號  License Number or License ID |
| 預計技轉（尚未授權）  Planned Technology Transfer (Pending License) |  |  |
| 其他成果  （無法以量化表達之成果如辦理學術活動、獲得獎項、重要國際合作、研究成果國際影響力及其他協助產業技術發展之具體效益事項等，請以文字敘述填列。）  **Other Outcomes**  (For outcomes that cannot be quantified numerically, please provide a written description. This may include:  – Organization of academic events  – Receipt of awards or honors  – Significant international collaborations  – Global academic or societal influence of research results  – Concrete contributions to industrial technology advancement or innovation support) | | |  | | |